**Site Manager/Supervisor**

Job description:

Stone Ridge Orchard is seeking a day-to-day manager to actively run and oversee the Farm Bar and Farm Stand. The Site Manager will be reporting to the Owner, the essential job functions include, but are not limited to the following:

* Actively assist with overall efficiency and excellence to include Farm Stand, Ice Cream, Food Truck, Wood-Fired Pizza & Tasting Room.
* Familiarity with orchard offerings such cider tasting, events, food, beverage and u-pick.
* Awareness of company policies and protocols.
* Monthly inventories including, operational supplies, and professional products as directed.
* Perform weekly staff payroll and respond to any payroll inconsistencies.
* Familiarity with the tentrr duties to regularly assist with onsite: overnight lodging guests.
* Communicate daily with staff/alternate properties/ownership
* Supply and stock purchasing with established vendors.
* Assist with questions on product, services, and procedures.
* Retrieve bi-weekly product requests from main production bakery kitchen.
* Conduct staff recruiting & hiring as needed.
* New staff training to include education on cider, menu and baked goods offerings.
* Preform staff evaluations, disciplinary actions, coaching, and counselling as needed.
* Assist with any billing adjustments as necessary.
* Scheduling staff for day-to-day operations and events.
* Attend regular meetings as directed by the Owner.
* Perform other duties as directed by owner.

Qualifications and Skills

* Bartending and Retail background, skills & knowledge is necessary
* Previous management experience is necessary
* Cooking/Chef Skills are preferred but not required
* Baking Skills are preferred but not required
* Farm Operation skills are preferred but not required
* Able to work on your feet for extended periods of time
* Ability to work flexible shifts, overtime, or weekends as needed
* High School Diploma or GED
* Bilingual in Spanish and English, a plus
* Clean driving record
* Physical requirements: the ability to lift up to 50lbs on a regular basis, climb ladders, crouch, kneel, and work in tight spaces
* Problem-solving and Excellent time management skills
* Ability to follow directions, and work independently
* Able to perform simple math
* An energetic personality
* Attention to detail
* Willingness to adapt and evolve
* Must be able to speak and communicate clearly
* Ability to Coordinate multiple tasks simultaneously

Job Type: Full-time

Salary: To be discussed with experience

Weekly day range: Every weekend | Monday to Friday (3 Weekdays)

Work Location: In person

Send Resume to: SROrchardEvents@Gmail.com